



Notice of meeting of

Executive Member For Neighbourhood Services and Advisory Panel

To: Councillors Bowgett (Chair), Ayre (Vice-Chair), Crisp, Holvey, King, Reid (Executive Member), Taylor and Watt

Date: Thursday, 4 December 2008

Time: 5.00 pm

Venue: The Guildhall

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Wednesday 3rd December 2008, if an item is called in *before* a decision is taken, *or*

4:00 pm on Monday 8th December 2008, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. **Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Exclusion of Press and Public

To consider excluding the press and public from the meeting during consideration of annexes 2 and 3 of agenda item 11 (2008-09 Second Monitoring Report - Finance and Performance) on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

3. Minutes (Pages 3 - 10)

To approve and sign the minutes of the meeting held on 15 October 2008.

4. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is Wednesday 3rd December at 5pm.

5. Regulatory Enforcement and Sanctions Act (Pages 11 - 14)

This report advises Members of the implications of the Regulatory Enforcement and Sanctions Act.

6. Neighbourhoods & Community Safety Group Legal Actions (Pages 15 - 20)

This report informs Members of the results of legal actions (prosecutions, cautions and fixed penalties) undertaken by the Neighbourhoods and Community Safety area of the Directorate of Neighbourhood Services (Environmental Health, Trading Standards, and Licensing) for the period 1st July 2008 – 30th September 2008.

7. Reuse of Waste (Pages 21 - 26)

This report considers the practical application of the existing Department for Environment, Food and Rural Affairs (DEFRA) on re-use credits considering both the opportunities and obstacles for the scheme successfully contributing to the Waste Strategy for York.

8. Eco Depot Safety and Security Review (Pages 27 - 34)

This report provides information on changes planned and undertaken at the Eco-Depot to improve the linked issues of site safety and security. The changes are being made in response to an independent review of safety carried out on the council's behalf by the Freight Transport Association (FTA). The FTA had been asked to undertake the review by the directorate management team following concerns about safety and security.

9. Update on the Litter Enforcement Policy and Juveniles (Pages 35 - 52)

This report advises Members on new guidance produced by the Department of Environment, Food and Rural Affairs (DEFRA) on the use of Fixed Penalty Notices (FPNs) and recommends amendments to the current Street environment Service litter enforcement policy, to ensure that procedures are in keeping with best practice when using fixed penalty notice (FPN) enforcement against young people.

10. Neighbourhood Services Capital Programme - Monitor 2 (Pages 53 - 58)

This report informs Members of the likely outturn position of the 2008/09 Capital Programme based on the spend profile and information to October 2008/2009 and seeks approval to any resulting changes to the programme. The report also informs Members of any slippage and seeks approval for the associated funding to be slipped between the relevant financial years to reflect this.

11. 2008-09 Second Monitoring Report - Finance and Performance
(Pages 59 - 86)

This report presents the latest projections for revenue expenditure for the Neighbourhood Services portfolio and reports progress against the directorate plan priorities and key performance indicators.

12. Forward Plan

To review the forward plan for the Executive Member for Neighbourhood Services and Advisory Panel for the 2008/09 municipal year.

13. Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officers:

Name: Catherine Clarke and Heather Anderson (job share)

Contact Details:

- Telephone – (01904) 551031
- E-mail – catherine.clarke@york.gov.uk and heather.anderson@york.gov.uk

(If contacting us by e-mail, please send to both Democracy Officers named above)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.